



**WARNING: PLEASE REMEMBER TO SAVE YOUR ENTRIES IN THIS FORM**

## EVALUATIVE VISIT AND SUPPORT REPORT Primary Programmes

Student Teacher:

Associate Teacher:

School:

Visiting Lecturer:

Date:

STEP ONE: Please make brief comments under each heading below. Please also use checklist on the reverse side of this form.

STEP TWO: Please attach a copy of any additional notes (manifold/iPad) to this form & return to Denise Arnesen [following this visit](#).

STEP THREE: Please leave a copy of this form and any additional visiting notes with the student or email these later that day.

### Is this student teacher causing concern?

- ☐ YES : Needs immediate support and guidance. [\(Please contact Clark McPhillips immediately\)](#).  
☐ YES : Needs close monitoring but extra help is not required at this stage. [\(Please contact Clark McPhillips ASAP\)](#).  
☐ NO : Is on track & at an expected level of development.

**Professional attitude, values, and relationships:** Towards students, colleagues, and professional responsibilities

**Professional Knowledge:** Planning, preparation, and curriculum knowledge

**Professional practice:** Classroom management strategies in use, meeting students' needs

**Feedback from Associate Teacher** (in discussion)

**Additional comments**

### Recommendation:

☐ PASS ☐ FAIL

Further Recommendation

## COMMENTS IN BRIEF

- ☐ Goals for practicum identified & progress reflected on
- ☐ Evidence associate teacher is sighting lesson plans & offering feedback *prior* to student teacher teaching
- ☐ Sighted detailed planning for lessons - AOs, Key competencies, Tataiako competencies, learning intentions, success criteria, key questions, sequential activities, appropriate resources, time-frames, kinds of assessment, accurate grammatical expression, spelling, punctuation
- ☐ Sighted an organized, tabbed Teaching Practice Folder
- ☐ Regular teaching is underway
- ☐ Evidence of associate teacher feedback - written and verbal -
- ☐ Evidence student teacher is evaluating lessons, reflecting on what worked well, any challenges, and next steps
- ☐ Sighted completed long/short term planning sheets
- ☐ Contact made with Associate Teacher
- ☐ Contact made with Practicum Co-ordinator immediately if any concerns

Evaluator:

Date: